

INVITATION TO TENDER

ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM

INVITATION TO TENDER FOR THE DESIGN, DEVELOPMENT AND IMPLEMENTATION OF THE OKAVANGO DIAMOND COMPANY (PTY) LTD ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM

ITT/ODC/001/2023-24

1. The Okavango Diamond Company (Pty) Ltd (ODC) hereby invites suitably qualified and experienced companies to Design, Development and Implementation of the ODC Enterprise Resource Planning (ERP) system.
2. Procurement Entity: Okavango Diamond Company
3. Procurement Method: Open International Bidding
4. Preference margins will be applied to qualifying bidders in line with the prescribed Preference Scheme (Citizen Economic Empowerment Policy (CEEP), Local Procurement Scheme (LPS) and Economic Diversification Drive (EDD).
5. The tender is reserved for SAP S/4 HANA partners only.
6. Bidders who are domicile in Botswana must be registered with the Public Procurement Regulatory Authority in the following categories:
 - Code: 120 ICT Technical Support Services
 - Sub code(s): 01 Systems development services and Maintenance services
7. Bid Submission Method: Two Envelope Submission Method.
8. Tender documents will be available with effect from **26 February 2024** at a non-refundable deposit of P250.00 (Two Hundred and fifty pula only) payable to ODC through EFT and submitting proof of payment to tender@odc.co.bw. Youth companies will be sold the tender documents at 50% of the selling price as per Presidential Directive CAB 14(B) 2015. Proof of eligibility, issued and certified by the Ministry of Youth Sports and Culture must be submitted with the POP. On receipt of the proof of payment, a soft copy of the ITT document will be issued. ODC shall not receive cash.

BANKING DETAILS:

- Account: **0100173289600**
- Bank: **Standard Chartered Bank Botswana**
- Branch: **Airport Junction** Branch Code: **662567**
- Name: **Okavango Diamond Company (Pty) Ltd**

9. Queries or clarifications relating to the issuance of these documents may be addressed in writing to procurement office, Tel No. **(+267) 3992300**, Email address: tender@odc.co.bw.
10. The closing date and time for receipt of sealed tender offers is **1630 hours** on the **29th March 2024** and submissions should be made at the following physical address: ODC offices located at Diamond Technology Park, Plot 67782, Block 8 Industrial, Gaborone, Botswana
11. Late tender offers, telegraphic, facsimile, telephone, telefaxed submissions will not be accepted.
12. Okavango Diamond Company is not bound to accept the lowest or any tender offer.

For further information regarding this tender, please contact Procurement Office at tender@odc.co.bw or call **(+267) 3992340**.