



BOTSWANA
EXAMINATIONS
COUNCIL

EMPLOYMENT OPPORTUNITIES

Botswana Examinations Council (BEC), invites suitably qualified candidates for the following positions;

1. **HEAD LEGAL SERVICES**
2. **FINANCE OFFICER I (PAYABLES)**
3. **FINANCE OFFICER II (CASH, BUDGET & PROJECTS)**
4. **CENTRE QUALITY ASSURANCE OFFICER**
5. **MATERIALS MANAGEMENT OFFICER**
6. **MARKING MODERATION AND GRADING EXECUTIVE**
7. **MARKING MODERATION AND GRADING OFFICER**
8. **DEVELOPER**
9. **IT SECURITY ENGINEER**
10. **SECURITY SERVICES OFFICER I**
11. **SECURITY SERVICES OFFICER II**
12. **SECURITY SYSTEMS OFFICER II**
13. **PROCUREMENT OFFICER**
14. **DATA PROCESSING EXECUTIVE**
15. **DATA PROCESSING OFFICER II**
16. **GRAPHICS DESIGNER**

• To know more about Purpose of the Job, Key Performance Areas, Position Requirements, Experience and Competencies or to apply for the above position, log on to BEC Website at <http://www.bec.co.bw/index.php/vacancies>

If you meet the above requirements please submit your application letters including updated curriculum vitae with three (3) traceable referees, certified Omang and certified certificates to:

The Director, Human Capital
Botswana Examinations Council
Plot 54862 KT Motsete Road
P/Bag 0070, Gaborone or
Telephone No: 365 0700 And email to:
recruitment@bec.co.bw on or before the closing date of 1st December 2023.

We regret that only shortlisted candidates will be contacted. Applications with incomplete documentation or which are sent via facsimile or received after the closing date will not be considered.



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#BwMindsetChange



Botswana Examinations Council



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www.bec.co.bw