



WILDERNESS
NORTHERN AIR MAINTENANCE

Northern Air Maintenance is an Approved Aircraft Maintenance Organization based at Maun International Airport maintaining its own group and a very small select group of 3rd party aircraft flying into the Delta and the region. Our organization employs 52 personnel. It has a well-established Avionics Workshop which includes the only approved Instrument Overhaul workshop in Botswana. We are looking for a highly motivated, energetic and dedicated individual with a passion and proven experience in the aviation engineering field. The applicant will be based in Maun and should be prepared to travel into remote areas from time to time. The fleet is biased towards Cessna and Pratt and Whitney turbine powered aircraft.

JOB TITLE: MAINTENANCE MANAGER

Purpose of the Job

The role of a Maintenance Manager is to manage the servicing, repair, and overall maintenance of aircraft and aircraft engines to verify aircrafts are safe for flight. The Maintenance Manager oversees the scheduling of repairs and maintenance whilst ensuring that projects are completed on schedule and within the forecasted budget. The Maintenance Manager provides support to the aircraft maintenance team regarding projects, tasks, and operations by means of guidance and mentorship.

Key Performance Areas

- Managing all production staff and making sure effective methods are put in place to properly account for their daily productivity activities. This will include graphs and other acceptable methods to monitor individual production.
- Making sure all tasks carried out are recorded and accounted for with reference to Log Book Entries and invoicing.
- Managing and accounting for all company tooling and equipment and have a replacement plan for aging tooling/equipment
- Ensuring standards on quality, cost, safety, timeliness and performance are met.
- Delivering of reports, budgets and forecasts.
- Checking and verifying maintenance records, coordinating the maintenance of the aircraft
- Responsible for producing and submitting operational information and reports on all "major" events, changes, improvements, failures, tech log summaries, aircraft detailed summaries as well as delivering specific operational information required by finance as and when requested from the aircraft maintenance department.
- Accountable for assets allocated to department as well as ensuring all publications are current and up to date.
- Ensures AMEL, internal approvals etc. are current up to date.
- Ensures he/she has Adequate personal tools and should be clearly laid out in the tool boxes and able to identify any missing tools at a glance (e.g. appropriate shadow boards)

Minimum Requirements:

- Proven past experience as Maintenance Manager or similar management position is essential.
- Proven working experience in an aerospace environment for a minimum of 10 years.
- Proven record of outstanding staff/ employee relations.
- Proven record of the Civil Aviation Regulations of Botswana.

Qualifications

- CAAB AME License with applicable ratings
- Diploma or Advanced Diploma of Aviation Maintenance Management.
- Pratt & Whitney certification
- Human Factors certificates
- Drivers license

Competencies

- Familiar with the aircraft maintenance procedures of the type of aircraft maintained by Northern Air Maintenance
- Familiar with Northern Air Maintenance clients Approved Maintenance Program read together with their Maintenance Control Manual.
- Familiar with the principles of a Continuous Airworthiness Maintenance Organization.
- Familiar with standard concepts, practices, and procedures within a particular field.
- Must have extensive experience and judgment to plan and accomplish goals.
- Performs a variety of complex tasks.
- Accountability.

Only candidates who meet the above requirements need to apply by submitting a current curriculum vitae and certified copies of certificates to the following QR Code:



Closing Date: 17h00 on Thursday 31 August 2023

PLEASE NOTE THAT ONLY SHORTLISTED CANDIDATES WILL BE COMMUNICATED WITH.