

CHOPPIES

Great value for your money!

VACANCIES

Choppies Distribution Centre (Pty) Ltd is looking for the following professionals;

BAKERY SPECIALIST

Function of Job:

Reporting to the Chief Operations Officer, The bakery specialist is to be responsible for the entire company's bakery operations, to include the production of quality baked goods according to stringent deadlines, based on a precise knowledge of latest baking technology and careful control of available resources.

Key performance Areas.

1. Plan, schedule and supervise bakery production.
2. Supervise, evaluate, train and schedule work of bakery staff.
3. Order and arrange for correct ingredients, supplies and equipment using computerized system.
4. Be responsible for consolidation of product orders from users.
5. Assure the proper use and care by staff of a large variety of highly specialized production equipment.
6. Develop, maintain and update recipe files through computerized processes.
7. Be responsible for inventorying of stock.
8. Assist in developing and implementing merchandising plans for new cash operations, as required.
9. Assist bakers with production of new products or when schedule falls behind.
10. Perform other related duties as assigned.

Skills/Knowledge/Experience.

1. A High school qualification with some technical training and at least seven (7) years of related experience in quantity baking of a variety of products, three of which should be in a supervisory capacity.
2. Bakery related qualifications.
3. Specialized technical knowledge of baking.
4. Supervisory ability.

BUSINESS DEVELOPMENT MANAGER

JOB SUMMARY:

The successful candidate will work with the internal team, marketing staff, and other managers to increase sales opportunities, work with accountants and other staff to ensure all money owed to the company is billed and received correctly and in a timely fashion, and thereby maximize revenue for the organization.

KEY RESPONSIBILITIES:

- To implement growth oriented strategies.
- Research prospective accounts in targeted markets, pursue leads and follow through to a successful agreement.
- Understand the target markets, including industry, company, project, company contacts and which market strategies can be used to attract clients.
- Collaborate with design and sales teams to ensure that requirements are met.
- Maintain relationships with current clients and identify new prospects within the area you have been assigned.
- Possess a strong understanding of our products, our competition in the industry and positioning.
- Follow the latest industry developments and stay up-to-date on corporate competitors.

QUALIFICATIONS & EXPERIENCE:

- A Master's Degree in any business field is required.
- A minimum of six (6) years in a similar post at a senior level.
- Experience in modern marketing and sales tools.
- Superior IT skills are required.
- Excellent written and verbal communication skills are a must.
- Good Managerial skills at senior level.

Please apply in writing, including detailed CV's and traceable reference to the following address not later than the **24th of July 2023** to vacancies@choppies.co.bw or the below address.

**Human Resources General Manager
Choppies Enterprises Limited
Private Bag 00278
Gaborone**