

# REQUEST FOR PROPOSALS

## BACKGROUND

Okavango Diamond Company (Pty) Ltd (ODC) is a rough diamond marketing company. Established in 2012, ODC, is one of the leading and successful, global suppliers of responsibly sourced diamonds,. As Botswana has developed into a global rough diamond sourcing destination, ODC has played a key role by providing the industry with open access to Botswana's diamonds, attracting diamond buyers from around the world. At ODC, our goal is to be a progressive, forward-thinking organization that embraces the principles of innovation, efficiency and integrity, to deliver a responsive and responsible sales channel to customers around the world.

### 1. CONSULTANCY TO ASSIST IN SCOPING AND IDENTIFICATION OF AN ENTERPRISE RESOURCE PLANNING SYSTEM (RFP-ODC/2023/002)

ODC requires the services of a consulting firm that can provide consultancy services to assist Okavango Diamond Company in scoping its requirements for an Enterprise Resource Planning (ERP) System as well as identifying the most suitable ERP system.

#### DETAILED REQUEST FOR PROPOSAL

The detailed Request for Proposal document can be obtained electronically on the following link:

<https://bit.ly/3XgM6vu>

Or you can scan the QR code below to download the Request for Proposal document straight to your device.



### 2. CONSULTANCY TO RENDER DOCUMENT MANAGEMENT SERVICES AND OFF-SITE DOCUMENT STORAGE FACILITIES (RFP-ODC/2023/003)

ODC requires the services of a consulting firm that can provide consultancy services to render Document Management Services and to provide Off-Site Document Storage Facilities for Okavango Diamond Company.

#### DETAILED REQUEST FOR PROPOSAL

The detailed Request for Proposal document can be obtained electronically on the following link:

<https://bit.ly/3JnjXgF>

Or you can scan the QR code below to download the Request for Proposal document straight to your device.



Consultants should contact [tender@odc.co.bw](mailto:tender@odc.co.bw) for any clarification. Deadline for submission is **7th July 2023 at 1630 hours Botswana time. Late submissions, telegraphic, facsimile, telephone, telefaxed submissions will not be accepted.**

**Preference will be given to companies owned by citizens, women, youth and/or people living with disabilities.**

For more information about Okavango Diamond Company, log onto our website [www.odc.co.bw](http://www.odc.co.bw)