



# VACANCY

Kalahari Medical Distributors is situated in Gaborone as a pharmaceutical wholesaler. The wholesale supplies to the government facilities, Private Doctors and pharmacies. It is one of the largest suppliers of medicine in the country and has established a sustainable market in the country.

**We are looking an experienced Warehouse Technology Specialist to set up our warehouses as we expand our operations to meet the current warehouse trends.**

The company has the following vacancy tenable in Gaborone.

## **WAREHOUSE TECHNOLOGY SPECIALIST (X1)**

### **Responsibilities**

- To set up data administration and operation of the warehouse including processing, packaging and storages of products accordingly to meet the current international standards.
- Formulate and organize schedules for receiving several supplies to regulate the flow of such and adjust warehouse activities.
- Ensure warehouse procedures are preserved and accomplished to limit financial risk, including maintaining, receiving and dispatching processes using technology.
- Oversee warehouse activities to ensure efficient utilization of facilities for storing, loading and related reporting in accordance with established procedures
- Stock inventory and analysis to prevent stock obsolescence

### **Requirements:**

- Certificate in Operations, IT & Communication or any related strongly preferred
- Diploma in Electronics and Communication will be added as an advantage
- 3 - 5 years working experience in setting up warehouses and managing warehouses which trade multinational.

Interested candidates may submit their applications to the following address:

**The Human Resources Manager  
Kalahari Medical Distributors (Pty) Ltd  
Private Bag BR 351  
Gaborone  
Or email to: [hr@kmd.co.bw](mailto:hr@kmd.co.bw)**

**On or before the 25<sup>th</sup> February 2023**