



# W I L D E R N E S S

N O R T H E R N   A I R   M A I N T E N A N C E

Northern Air Maintenance is an Approved Aircraft Maintenance Organization based at Maun International Airport maintaining own group and a very small select of 3rd party aircraft flying into the Delta and the region. Approved by Botswana, Namibia, Zambia and Zimbabwe Civil Aviation Authorities, Northern Air Maintenance currently employs 47 staff of which more than 10 are qualified and licensed Aircraft Maintenance Engineers. It has a well-established Avionics Workshop which includes the only approved Instrument Overhaul workshop in Botswana. We are looking for a highly motivated, energetic and dedicated individual with a passion and proven experience in the aviation engineering field. The applicant will be based in Maun and should be prepared to travel into remote areas from time to time. The fleet is biased towards Cessna and Pratt and Whitney turbine powered aircraft.

## **JOB TITLE: QUALITY MANAGER**

### **Purpose of the Job**

Reporting directly to Accountable Manager to whom contractual authority has been granted to ensure that all activities undertaken by Northern Air Maintenance are carried out in accordance with the Maintenance Procedures Manual in terms of the applicable requirements prescribed by the Civil Aviation Authority of Botswana and any other Authorities that NAM holds approval for.

### **Key Performance Areas**

- Ensuring that the Quality Program is properly established, implemented and maintained.
- Monitoring compliance with, and the adequacy of, procedures required to ensure safe operational practices and release of airworthy airplanes.
- Verifying, by monitoring activity in maintenance, Technical Records and staff training, that the standards required by the Authority, and any additional requirements defined by the AMO, are being carried out under the supervision of the relevant Nominated Post-holders.
- Administering and controlling the Company manuals.
- Representing the Company during external audits.
- Ensuring all approvals are maintained current.

### **Minimum Requirements**

- Recognized Aviation Quality Management Systems / Quality Assurance Management Certificate inclusive of Aviation Auditing,
- 5 years working experience in the aviation industry
- 3 years working experience in any combination of the recognized aviation Post Holder positions
- Exceptional knowledge of Civil Aviation Regulations of Botswana
- Broad operational knowledge and experience in the function of the organization including: Training management, Safety Management, aircraft maintenance including Base and Line Maintenance and maintenance organization management.
- Strong understanding of aviation risk and liability management
- Sound knowledge of quality management principles and practices

### **Competencies**

- Good command of English, both written and verbal
- Leadership ability
- Excellent interpersonal skills
- Team worker with the ability to interface with a variety of departments
- Computer Literacy
- Candidates will have preference with:
  - Acceptable Management Diploma/certificate
  - Experience in Aviation Quality Systems
  - Experience in multi-national and multi-cultural diversity
  - Willingness to serve an active role in tourist and aviation associations with a view to constantly improving the respective industries in spare time

### **Preference may be afforded to candidates:**

- Holding or have held an Aircraft Maintenance Engineers License (with a C208 rating)
- Holding recognized Safety Management Systems certificate

Only candidates who meet the above requirements need to apply by enclosing a current curriculum vitae and certified copies of certificates to the following link:

<https://northernairmaintenance.simplify.hr/vacancy/lpjrh>

**Closing Date:** 17h00 on Tuesday 31 January 2023

**PLEASE NOTE THAT ONLY SHORTLISTED CANDIDATES WILL BE COMMUNICATED WITH.**