

Vacancy Announcement

IDM invites applications from suitably, qualified and experienced individuals for the following positions tenable at the Gaborone Campus:

1. SENIOR CONSULTANT- MONITORING AND EVALUATION

2. SENIOR CONSULTANT- CULINARY ARTS

Reporting directly to the Head of discipline, the incumbent will be responsible for facilitating learning to IDM students as well as ensuring that the material offered to students is of the required standard.

DUTIES AND RESPONSIBILITIES

The incumbent will have the following responsibilities:

- Participates in the development of course materials
- Coaches and mentors students
- Ensures that IDM standards are maintained during lectures
- Facilitates a conducive environment to allow students to give feedback
- Maintenance and management of student information

QUALIFICATIONS AND EXPERIENCE

Qualifications:

At least a Master's Degree in the below listed subject areas:

1. Monitoring and Evaluation/Public Health/Social Sciences :

Incumbent will cover modules such as Monitoring and Evaluation of Development Programs, Evidence Based Public Health Practice, Monitoring and Evaluation of Health Programs, Results Based M&E

2. Culinary Arts/Business Administration/ Travel and Tourism

Incumbent will cover modules such as Food and Beverage Operations, Fundamentals of Culinary Arts, Food Safety and Hygiene Management

Experience:

A minimum of seven years' experience in the relevant fields. Significant teaching experience in tertiary education. Registration with BQA as a Moderator and Assessor is required.

Competencies

- Results oriented and performance driven
- Creativity, innovation, flexibility & analytical thinking
- Planning, organizing & resource management
- Decisiveness and assertiveness
- Appreciation of the external operating environment
- Team building, leadership and motivation

Applications should be submitted to:

If you feel you meet the profile of the required candidates and you are interested in the job, you may submit your application including curriculum vitae, certified copies of academic records and three references to the:

Human Resource and Administration Manager
Institute of Development Management
P. O. Box 1357
Gaborone
Botswana

Or

Email to: recruitment@idmbls.ac.bw

All correspondence should be clearly written Senior Consultant- Monitoring & Evaluation or Senior Consultant- Culinary Arts, whichever you are applying for.

Closing date: 08 September 2021