

TENDER NOTICE AND INVITATION TO TENDER

Tender REF No: CCA/082/2021-2022 & CCA/083/2021-2022

The procuring entity is the Competition and Consumer Authority

1. Tender offers are invited from **100% Citizen Owned Companies** for the Production of an Annual Report for three (3) years **CCA/082/2021-2022** and Provision of Employee Support for a period of three (3) years **CCA/083/2021-2022** to the Competition and Consumer Authority.
2. The procurement method is **Open Domestic bidding**.
3. Further Tender Details;

i. Tender Number	CCA 082/2021 - 2022
Procurement Method	One envelope
Tender Name	Production of an Annual Report for Three Years for the Competition and Consumer Authority
PPADB Code	Code 138 (Marketing and Public Relations Services) or other applicable code
Tender Closing date	Thursday 22 ND July 2021 @ 1130hrs

and;

ii. Tender Number	CCA 083/2021 - 2022
Procurement Method	One envelope
Tender Name	Provision of Employee Support Program Services for the Competition and Consumer Authority
PPADB Code	Code 322 (Health Care Consulting Services) Sub code 02 (Guidance and Counselling) or other applicable code
Tender Closing date	Thursday 22 ND July 2021 @ 1130hrs

4. Local Procurement Scheme (LPS) shall apply to these tenders – Presidential Directive - CAB 19 (B) of 2013
5. Economic Diversification Drive (EDD) Presidential Directive Cab 34(B) 2014 shall be considered
6. The physical address for **collection** of tender documents is:
Procurement Office – Ground Floor
Competition and Consumer Authority
Plot 28, Matsitama Road, Main Mall
 Documents may be collected during working hours between Monday-Friday 0800hrs to 1300hrs and 1400hrs to 1700hrs with effect from Thursday 17TH June 2021 after payment of a **non-refundable tender administrative fee of P250.00** (Youth owned companies pay 50%)

Tender Submission: Tenders must be submitted in a format outlined in the Tender Documents and clearly indicate the tender name and the tender number as follows:

Tender Number:

Tender Name:

Chief Executive Officer

Competition and Consumer Authority

P/Bag 00101

Plot 28, Matsitama Road

Main Mall

7. Closing Date for the tenders is **Thursday 22ND July 2021 @ 1130hrs and** tenders must be delivered by hand, courier or registered mail to the stipulated address on the dates indicated under each tender at the specified times.
8. For tender enquiries contact Ms. Felicity Bogacu at:
Tel: 3934278, **Email:** felicity.bogacu@competitionauthority.co.bw or procurement@competitionauthority.co.bw
 Late Tenders, telephonic, fax or electronic offers will not be accepted. Notwithstanding anything in the foregoing, the Competition and Consumer Authority is not bound to accept the lowest or highest tender, nor incur expenses to the preparation thereof.