

VACANCY

Admiral Touch (Pty) Ltd is a progressive farm based in Rasesa that deals with growing of assortment of vegetable crops and rearing of goats and sheep production. We are looking for a qualified **Production Manager**

The suitable candidate will be responsible for the following:

Job Description:

Reporting to the Farm Manager, this full-time position involves coordinating and executing the various tasks necessary to produce and deliver high quality crops to market, including but not limited to: planting, pruning, thinning, spraying, mowing, irrigation, harvesting, packing, and processing (cider) of the various crops.

Responsibilities and Duties:

- Inspect plantations and other units; confer with and advise Farm Manager on problems; requisition, equipment and materials; approve work schedules
- Plan and supervise the planting, cultivating, harvesting, and storing of crops on large and diversified farming operation
- Create reports on time, equipment, materials, costs, and production; keep records and prepare estimates of needs
- Manage and implement crop protection programs
- Perform routine inspections on and direct the repair and maintenance of farm buildings and equipment; coordinate maintenance of trucks, tractors, and farm machinery with Mechanic, supervisors and farm Manager
- Hire, supervise, and train employees as needed and/or assigned
- Coordinate receiving and storage of crops with supervisors to ensure optimal utilization of space and to minimize handling
- Consult with Farm Manager to ensure adequate supply of vegetables in the market and to enable sufficient purchasing from outside suppliers

Education & Experience Requirements:

- At least a certificate in crop production, or graduated from a standard vocational or high school supplemented by some college course work in agriculture; and extensive responsible experience in general farm work involving farm planning, methods, and production; and experience in supervisory farm work; or any equivalent combination of training and experience.
- A minimum of six years' experience.
- Ability to keep records of time, production, and costs, and to make reports and recommendations for improvement in methods and equipment
- Ability to plan and direct large-scale diversified farm activities, to supervise and train groups of farm workers in farm activities, and to direct skilled and unskilled employees in varied farm operations
- Computer Skills: Word Processing, Spreadsheets and email.
- Familiarity with Good Agricultural Practices and Food Safety Regulations.

Remunerations

Competitive salary (based on experience)

Interested candidates should send their application letters with CV, certified copies of qualifications to the following address **not later than the 21st May 2021**

**The Farm Manager
Admiral Touch Pty Ltd
Private Bag 00278
Gaborone**