



INVITATION TO TENDER

Suitably Qualified and Experienced Botswana Registered Citizen Owned Companies are hereby invited to tender for the following services to Debswana Diamond Company (Pty) Ltd at Orapa Mine in the Boteti Sub District:

Doc568096179: PROVISION OF REFRIGERATION SERVICES AT ORAPA, LETLHAKANE AND DAMTSHAA

BRIEF

Debswana invites suitably qualified citizen owned Contractors with experience in maintenance of refrigeration equipment and installations to tender for the “Provision of Refrigeration Maintenance Services at Orapa, Letlhakane and Damtshaa Mines”. The equipment and installations to be serviced shall include, but not limited to residential buildings, commercial buildings, Plant and Mine buildings, mobile infrastructure/equipment, recreational facilities, medical services buildings and equipment, general office and movable fridges. The scope of the services includes provision of new installations (supply and install), planned maintenance (supply material, consumables, spares and labour), break down maintenance and reported faults (supply material, consumables, spares and labour) and after hours’ services (supply material, consumables, spares and labour)

PPADB registration or registration with Debswana is not a pre-requisite for these tenders.

COMPULSORY TENDER CLARIFICATION MEETING

Bidders are required to attend a pre bid meeting in order to familiarize themselves with the site, the scope of works and the conditions under which the works are to be executed. The site visit will be held on

Thursday 4th February 2021. The meeting will be held through Microsoft Teams from **10:00hrs – 11:00hrs**.

Tendering on SAP Ariba

Debswana has adopted SAP Ariba – an online bidding and supplier management solution for all its tendering and supplier registration requirements. Bidders who wish to participate in this tender will need to register their interest with Annah Paul at apaul@debswana.bw contact **+267 346 8085** or **71396943** on or before **1st February 2021**.

Bidders who are already registered with Debswana on SAP Ariba should just register their interest on the RFP as per **Part 2 below**.

Part 1: Registering as a vendor on SAP Ariba Platform

To participate in any event on SAP Ariba, a supplier will need to be registered on SAP Ariba and have a valid SAP Ariba Network Supplier account and profile by following the steps below:

1. Go to Debswana SAP Ariba self-registration page:
(<https://s1-eu.ariba.com/Sourcing/Main/aw?awh=r&awssk=VgHHdkqr&realm=debswana&dard=1>)
2. Initiate Account creation
3. Complete account registration
4. Once you have SAP Ariba Network Supplier Account and access credentials, proceed to as per Part 2 below:

Part 2: Indicating Interest to Participate in the RFP (for Ariba Registered Suppliers)

1. Register your interest with Annah Paul at apaul@debswana.bw contact **+267 364 8085** or **71396943** on or before **1st February 2021** by following the following steps
 - a. Send an email (to the above email address) with the following details;
 - i. Subject of the Email “Doc568096179: PROVISION OF REFRIGERATION SERVICES AT ORAPA, LETLHAKANE AND DAMTSHAA”
 - ii. Name of the Company (as registered in Part 1 above)
 - iii. Name of the Contact persons
 - iv. Contact Details of the Company (Phone Number, Email Address and Postal and Physical Address)
2. Debswana will then invite you to participate in the RFP on 02nd February 2021 and
3. Once invited by Debswana, you will receive an email notification that you have been invited to participate in the RFP
4. Respond to the RFP and submit through SAP Ariba platform

Submission

Tenderers are required to submit their respective bids on or before **Monday 1st March 2021, 08h00** through the Debswana SAP Ariba platform as per the instructions to be provided.

Tenders received via telephone, telex, email or facsimile will not be considered. Debswana reserves the right to accept or reject any tender and does not bind itself to accept the lowest or any portion of any tender.

This tender notice can also be viewed at:

<http://www.debswana.com/Supply-Chain/Pages/Current-Public-Tenders.aspx>.