



## INVITATION TO TENDER

Suitably qualified **100 % Citizen Owned** service providers are hereby invited to tender for the following services to Debswana Diamond Company (Pty) Ltd at Jwaneng Mine:

### Management of Contractor's Camp at Jwaneng Mine

#### Brief

Debswana invites suitably qualified Citizen Owned Companies for Management of the Camp who are fully licensed and registered with the Government of Botswana with experience in Hospitality for the **PROVISION OF MANAGEMENT OF THE CONTRACTOR'S CAMP AT JWANENG MINE**. The service is to provide the management of camp rooms, offer cleaning, catering, land scape services and maintenance of facility with 1856 rooms. This includes preparing three meals per day for 2000 people when the camp is at full capacity. Only Companies who can demonstrate commitment to meaningful employment of citizens, local procurement as well as experience in provision of services of a similar nature and scale are invited to tender. This tender is open to all qualifying Companies irrespective of whether they are registered with Debswana or not.

#### SITE VISIT

Tenderers are required to attend the compulsory site visit to familiarize themselves with the Site, the scope of services and the conditions under which the Services are to be provided. The site visit will start at **1100hrs on the 23<sup>rd</sup> February 2021**. For directions to the Jwaneng Mine Contractors' Camp (GPS Coordinates: 24° 36'18" S, 24° 42'24" S), kindly contact Ms. Lekhidi Molokomme on +267 588 4914 or email [lmolokomme@debswana.bw](mailto:lmolokomme@debswana.bw)

Tenderers are required to arrange their own transport and accommodation. Please note that Covid - 19 Protocols will apply; therefore, tenderers are expected to have done the covid-19 test and present the negative test results (not older than 48hrs).The test must be done from an approved Covid 19 service provider registered with Botswana Health Profession Council. Number of representatives is limited to 1 person per company.

Please bring your own hard hat, steel toed boots, reflective vest, ear plugs and goggles.

All queries relating to location and time of the site visit should be raised before the date of the site visit.

#### Tendering on Ariba

Debswana has adopted SAP Ariba – an online bidding and supplier management solution for all its tendering and supplier registration requirements.

Bidders who wish to participate in this tender will need to register their interest with Monica Mpaesele-Kitsi at [mmpaesele@debswana.bw](mailto:mmpaesele@debswana.bw) contact +267 71383791. The closing time for showing interest is on **19<sup>th</sup> February 2021 at 1600hrs**

Bidders who are already registered with Debswana on SAP Ariba should just register their interest on the RFP as per Part 2 below.

Bidders who are not registered with Debswana as Suppliers will need to complete the following steps in the Debswana SAP Ariba platform (Part 1 and Part 2):

#### Part 1: Registering as a vendor on SAP ARIBA

To participate in any event on Ariba, a supplier will need to be registered on Ariba and have a valid SAP Ariba Network Supplier account and profile by following the steps below:

1. Go to Debswana SAP Ariba self-registration page: <https://s1-u.ariba.com/Sourcing/Main/aw?awh=r&awssk=VgHHdkqr&realm=debswana&dard=1>
2. Initiate Account creation
3. Complete account registration
4. Once you have SAP Ariba Network Supplier Account and access credentials, proceed to as per Part 2 below:

#### Part 2: Indicating Interest to Participate in the RFP (for Ariba Registered Suppliers)

1. Register your interest with Monica Mpaesele-Kitsi at [mmpaesele@debswana.bw](mailto:mmpaesele@debswana.bw) contact +267 71383791 on or before **19<sup>th</sup> February 2021** by following the following steps
  - a. Send an email (to the above email address) with the following details;
    - i. Subject of the Email **“Provision of Management Services for Contractor's Camp at Jwaneng Mine.”**
    - ii. Name of the Company (as registered in Part 1 above)
    - iii. Name of the Contact persons
    - iv. Contact Details of the Company (Phone Number, Email Address and Postal and Physical Address)
2. Debswana will then invite you to participate in the RFP on **20<sup>th</sup> February 2021** and
3. Once invited by Debswana, you will receive an email notification that you have been invited to participate in the RFP
4. Respond to the RFP and submit through Ariba platform

#### Submission

Bidders are required to submit their respective bids on or before the **9<sup>th</sup> March 2021 at 12:00hrs** through the Debswana SAP Ariba platform as per the instructions to be provided in the RFP.

Offline Tenders and Tenders received via telephone, telex, email or facsimile will not be considered. Debswana reserves the right to accept or reject any tender and does not bind itself to accept the lowest tender.

For any enquiries please contact Monica Mpaesele-Kitsi at- Tel: +267 71383791 or e-mail: [mmpaesele@debswana.bw](mailto:mmpaesele@debswana.bw)

This tender notice can also be viewed at: <http://www.debswana.com/Supply-Chain/Pages/Current-Public-Tenders.aspx>